

# Our Lady of Guadalupe – Helotes Parish Volunteer Opportunities

This list is intended to help ALL of our parishioners (child, youth & adult alike) answer their “Call to Serve” by providing opportunities where they can share their time, talents, expertise, special skills and interests with others. Parents especially, are invited to join their children and youth so that together as a family you may witness Christ’s Love in Action through volunteerism.

All of our parish ministries and organizations can benefit from your stewardship. Opportunities to serve our Lord present themselves throughout the Liturgical Year. We have comprised this list as an initial resource to help guide you further along on your journey of faith.

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## SUMMER

### **Vacation Bible School (VBS) - July**

Volunteer Age: Middle School youth, High School youth, and Adults

Volunteer Needs: Teachers & teachers’ aides; Group leaders; Pre-camp setup crews; After-camp cleanup crews; arts & crafters, game planners, folder organizers, kitchen help & more!

Volunteers 18 years of age and older are REQUIRED to comply with the Safe Environment Policies of the Archdiocese of San Antonio BEFORE volunteering for this ministry. Calls for VBS Volunteers are announced in the bulletin mid to late June. For additional information, contact Anna Alvarado at [AAAlvarado@olghelotes.org](mailto:AAAlvarado@olghelotes.org) or at (210) 695-8791, ext. 114.

### **C.Y.O. Athletics**

Volunteer Age: High School youth & Adults

Volunteer Needs: Concession sales, admission stand, field setup (dependent on sport), coaches

Our C.Y.O. Athletics is run by volunteers. Calls for volunteers for this ministry are dependent on the sport season. Announcements are made in the weekly bulletin regularly. For more information send email to [president@olghelotescyo.org](mailto:president@olghelotescyo.org).

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## DURING THE SCHOOL YEAR

### **EDGE Middle School Youth Ministry**

Volunteer Age: High School youth & Adults

Volunteer Needs: Teachers, teachers' aides, artists & crafters, organizers

Volunteers 18 years of age and older are REQUIRED to comply with the Safe Environment Policies of the Archdiocese of San Antonio BEFORE volunteering for this ministry. Calls for EDGE Volunteers are announced in the bulletin throughout the ministry's program year. For more information, contact Angela Quinanilla at (210) 695-8791, Ext. 116 or via email at [AQuintanilla@olghelotes.org](mailto:AQuintanilla@olghelotes.org).

### **Life-Teen High School Youth Ministry**

Volunteer Age: High School youth & Adults

Volunteer Needs: Teachers, teachers' aides, artists & crafters, organizers, kitchen help

Volunteers 18 years of age and older are REQUIRED to comply with the Safe Environment Policies of the Archdiocese of San Antonio BEFORE volunteering for this ministry. Calls for Life-Teen Volunteers are announced in the bulletin throughout the ministry's program year. For more information, contact Jason Keck at (210) 695-8791, Ext. 111 or via email at [JKeck@olghelotes.org](mailto:JKeck@olghelotes.org).

### **Baptismal Prep Class/First Eucharist – Elementary/The Good Shepherd**

Volunteer Age: High School youth, and Adults

Volunteer Needs: Catechists, catechist aides, class material organizers, and other classroom support.

Volunteers 18 years of age and older are REQUIRED to comply with the Safe Environment Policies of the Archdiocese of San Antonio BEFORE volunteering for this ministry. Calls for R.E. & Sacramental Prep Volunteers are announced in the bulletin throughout the program year. For more information, contact Anna Alvarado at (210) 695-8791, Ext. 114 or at [AAAlvarado@olghelotes.org](mailto:AAAlvarado@olghelotes.org).

# Our Lady of Guadalupe – Helotes Parish Volunteer Opportunities

## **Children’s Liturgy of the Word (CLW)**

Volunteer Age: High School youth, and Adults

Volunteer Needs: Catechists, catechist aides, class material organizers, and other classroom support.

Volunteers 18 years of age and older are REQUIRED to comply with the Safe Environment Policies of the Archdiocese of San Antonio BEFORE volunteering for this ministry. Help educate our some of the youngers members of our parish during the Saturday 5:00 p.m. Mass and Sundays at 9:00 a.m., 10:45 a.m., and 12:30 p.m. Masses on the first three weekends of every month. For more information, contact Cindy Ferguson at: [texasferguson@hotmail.com](mailto:texasferguson@hotmail.com)

## **CHRISTMAS**

### **Our Lady of Guadalupe Feast Day**

Volunteer Age: Dependent on duties

Volunteer Needs: Various

In coordination with our sister church in San Antonio, Our Lady of Guadalupe in Helotes coordinates an annual pilgrimage on the Feast Day of our name sake and patron saint. This event is held every year on December 12. Volunteers are needed for various duties and various shifts are available starting from 7:00 AM to 7:00 PM.

As this year’s host, we will be offering refreshments, Mass, car support and a meal to pilgrims from both parishes (people partaking in the walk itself) at approximately 3:30 PM. For more information, contact Kathy Tragos at (210) 695-8791, Ext. 108 or at [KTragos@olghelotes.org](mailto:KTragos@olghelotes.org).

**The Nativity Presentation** (Dec. 17, 2017 from 3:00 PM to 7:00 PM)

**Christmas Mass Setup at Pedrotti’s** (Dec. 23, 2017 from 9:00 AM to 2:00 PM)

**Usher Service for the Christmas Mass at Pedrotti’s** (Dec. 24, 2017 - about 1.5 hours)

Volunteer Age: Children, Middle School youth, High School youth & Adults

Volunteer Needs: Various and dependent on particular event.

Volunteers will be needed for each of the Christmas related events listed above. For more information on how you can give of your time and talents to any of these December events, please contact Kathy Tragos at (210) 695-8791, Ext. 108 or at [KTragos@olgheltoes.org](mailto:KTragos@olgheltoes.org).

# Our Lady of Guadalupe – Helotes Parish Volunteer Opportunities

## LENT & EASTER

### **Easter Basket Outreach Project**

Volunteer Age: Middle School youth, High School youth & Adults

Volunteer Needs: Various

Calls for Easter Basket Volunteers are announced in the weekly bulletin at the start of Lenten Season. For more information, contact Sandra Archey at (210) 695-8791, Ext. 120 or at [SArchey@olghelotes.org](mailto:SArchey@olghelotes.org).

### **Easter Vigil Mass**

Volunteer Age: Middle School youth, High School youth & Adults

Volunteer Needs: Vigil Mass setup

For more information, contact Kathy Tragos at (210) 695-8791, Ext. 108 or at [KTragos@olghelotes.org](mailto:KTragos@olghelotes.org).

### **Easter Mass at Pedrotti's**

Volunteer Age: Middle School youth, High School youth & Adults

Volunteer Needs: Mass setup, placement of Easter Mass programs, help transporting items from main church property to Pedrotti's location, Ushers during Mass.

Calls for Easter Mass at Pedrotti's Volunteers are announced in the weekly bulletin during the Lenten Season. For more information, contact Kathy Tragos at (210) 695-8791, Ext. 108 or at [KTragos@olghelotes.org](mailto:KTragos@olghelotes.org).

## THROUGHOUT THE LITURGICAL YEAR

### **Liturgical Ministers**

Volunteer Age: Children, Youth & Adults have received the Sacraments

Volunteer Needs: Altar Servers, Extraordinary Ministers of Holy Communion, Lectors, Ushers Mass Coordinators

All Liturgical Ministers must attend parish training in their respective ministries. Volunteers 18 years of age and older are REQUIRED to comply with the Safe Environment Policies of the Archdiocese of San Antonio BEFORE volunteering. Training opportunities for all Liturgical Ministries are announced in the weekly bulletin. For more information, contact Kathy Tragos at (210) 695-8791, Ext. 108 or at [KTragos@olghelotes.org](mailto:KTragos@olghelotes.org).

# Our Lady of Guadalupe – Helotes Parish Volunteer Opportunities

## **Music Ministry**

Volunteer Age: All are welcomed!

Volunteer Needs: Vocalists, musicians

We invite singers and musicians alike to join our choirs and lend their talents during one of our regularly scheduled weekend Masses. For more information, contact Cheryl Chladek at either (210) 695-8791, Ext. 105 or at [CChladek@olghelotes.org](mailto:CChladek@olghelotes.org).

## **Missalette Swap Coordinators (happens Quarterly)**

Volunteer Age: Middle School youth, High School youth, Adults

Volunteer Needs: Coordinators, helping hands

Four times a year we must change out the missalettes in the church. Coordinate volunteers to remove old missalettes and music issues, recycle, and replenish in church and chapel. This task only takes about 1.5 hours to complete. For more information, contact Kathy Tragos at either (210) 695-8791, Ext. 108 or at [KTragos@olghelotes.org](mailto:KTragos@olghelotes.org).

## **Pillow Ministry**

Volunteer Age: Adults

Volunteer Needs: Sewers, Arts & Crafters

Help make pillows for teenage mothers and infants, nursing home residents, the homeless, and foster families. For more information, contact Sandra Archey at (210) 695-8791, Ext. 120 or at [SArchey@olghelotes.org](mailto:SArchey@olghelotes.org).

## **Hope Chest Ministry**

Volunteer Age: Middle School youth, High School youth, Adults

Volunteer Needs: Arts & Crafters; creative-minded people

Hand-make or decorate *chests of hope* that will be given to needy families on Easter. For more information, contact Sandra Archey at (210) 695-8791, Ext. 120 or at [SArchey@olghelotes.org](mailto:SArchey@olghelotes.org).

# Our Lady of Guadalupe – Helotes Parish Volunteer Opportunities

## **Prison Correspondence Ministry**

Volunteer Age: High School youth & Adults

Volunteer Needs: Letter Writers

Write letters to inmates to provide them with encouragement. Because of the nature of this ministry, get parent approval first. For more information, contact Sandra Archey at (210) 695-8791, Ext. 120 or at [SArchey@olghelotes.org](mailto:SArchey@olghelotes.org).

## **Parish Maintenance**

Volunteer Age: High School youth & Adults

Volunteer Needs: Dependent on maintenance needs.

Carry out seasonal yard work and landscaping activities, such as raking leaves, clearing land of rocks, clearing flood plain and creek bed of debris, rocks and fallen branches, clear road debris on Riggs Road and on hillside near OLG sign. For more information, contact Jim Strye at (210) 695-8791, Ext. 119.

## **Workday Help**

Volunteer Age: High School youth & Adults

Volunteer Needs: Various

Specific Dates: Announced as Needed

If you are physically able to assist with any of the following tasks, please join us for any amount of time that you can help from 9am-1pm. Weed eating, pruning, carpentry, painting/staining, sanding/grinding, trash cleanup, gardening, cleaning, and basic maintenance. If possible, bring gloves and your tools for the area that you are skilled to help with. For more information, contact Alex Archey at (210) 865-6968 or Sandra Archey at (210) 602-7233, or at [SArchey@olghelotes.org](mailto:SArchey@olghelotes.org).